



TOWN OF WARE

Capital Planning Committee

Town Hall, 126 Main St., Suite J

Ware, Massachusetts 01082-1386

Tel. 413-967-9648 EXT. 100 Fax 413-967-9649

C/O Email: sboudreau@townofware.com

Annual Report of the Ware Capital Planning Committee to the Ware Town Meeting of May 2008 Date of Report: November 13, 2007

In July of 2007 the Ware Capital Planning Committee (CPC) was formed and called for the nomination of capital projects from each of the departments of the Town of Ware. The capital projects nominations were to be submitted on forms created by the CPC with a due date of September 1, 2007 as called for in the Ware Town Charter.

The Ware Town Charter Article Six Financial Management Section 6-4 reads as follows:

Ware Charter Section 6-4 Capital Planning Committee

A Capital Planning Committee of seven (7) members shall be appointed as follows: One Finance Committee member appointed from among its members; one member of the Board of Selectmen appointed from among its members, the Treasurer-Collector, Town Manager and three (3) registered voters of the Town appointed by the Board of Selectmen. The Treasurer-Collector, Town Manager and Board of Selectmen members shall be permanent members of the committee. Other members shall serve for three (3) year terms and may be reappointed. Other than described herein, no other Town employee or Town officer shall be appointed to the committee. The Capital Planning Committee shall study proposed capital outlays involving the acquisition of land or an expenditure of at least twenty-five thousand dollars (\$25,000.00). All officers, boards and committees, including the School Committee, shall by September first of each year give to the Capital Planning Committee on forms prepared by it, information concerning all projects anticipated by them as needing Town Meeting approval during the next five years. The committee shall study the need, timing and cost projection of these projects and the result each will have on the financial position of the Town. The Capital Planning Committee shall prepare an annual report containing a budget for such outlays for the first year for presentation to the Town Meeting.

The call for capital project nominations was expanded from the 5 year submittal required by the Ware Town Charter to 10 years by the CPC. Each of the departments submitted capital projects covering the 10 year period to the best of their abilities. Below is the Capital Plan for the Town of Ware as voted by the Ware Capital Planning Committee. It covers a time period of FY2009 – FY2019. The first year of the Capital Plan is FY2009 and will be brought before the May 2008 Annual Town Meeting for consideration by the voters. The CPC voted to recommend the following capital projects for consideration by the voters in FY2009:

Town of Ware, Massachusetts
FY2009 Capital Project Recommendations

<u>Project</u>	<u>Department</u>	<u>Sponsor</u>	<u>Amount</u>	<u>How Financed</u>
Computer Replacement- Town Hall	Municipal Finance	Paul Nowicki-MFD	\$28,000.00	Bond Borrowing
Server Upgrade	Municipal Finance	Paul Nowicki-MFD	\$45,000.00	Bond Borrowing
Police Cruiser Replacement	Police	Dennis Healey-Police Chief	\$30,000.00	Tax Revenues
Police Building Repairs	Police	Dennis Healey-Police Chief	\$15,000.00	Tax Revenues
Gasoline Storage Facility	DPW & Emergency Management	Gilbert St. George Sorel & Gary Hoskin	\$55,000.00	Bond Borrowing
Grenville Park Road Work	Park Commission	Park Commission	\$45,000.00	Trust Fund–Bond Borrowing
Town Hall Slate Roof Repair	Selectmen	Steven Boudreau-Town Manager	\$30,000.00	Bond Borrowing
Replace Dump Truck H-7	DPW	Gilbert St. George Sorel	\$115,000.00	Bond Borrowing
Sidewalk Repairs	DPW	Gilbert St. George Sorel	\$25,000.00	Tax Revenues
Reconstruct Mt View Drive Drains	DPW	Gilbert St. George Sorel	\$400,000.00	Chapter 90 Funds, Bond, CDBG
Construct New Sand Salt Shed	DPW	Gilbert St. George Sorel	\$50,000.00	Bond Borrowing
Storm water Pump Station Upgrade Design	DPW	Gilbert St. George Sorel	\$75,000.00	Bond Borrowing
100 Inch Mower	Ware Public Schools	Mary E. Beach	\$40,000.00	Bond Borrowing
Ware High School Telecommunications	Ware Public Schools	Mary E. Beach	\$60,000.00	Bond Borrowing
Fire Alarm Master Box Receiver	Ware Fire Department	Thomas Coulombe	\$60,000.00	Bond Borrowing
Defibrillator Upgrade	Ware Fire Department	Thomas Coulombe	\$22,000.00	Tax Revenues
<u>Total of Requests</u>			<u>\$1,095,000.00</u>	

The Ware Capital Planning Committee wishes to thank all those persons that participated in the capital planning effort. Attached is the FY2009- FY2019 Capital Plan for the Town of Ware. Respectfully Submitted November 13, 2007.

Ware Capital Planning Committee Members:

Steven C. Boudreau- Town Manager-Chairman of CPC

Paul Nowicki- Municipal Finance Director- Vice Chairman of CPC

Jack Artale-Citizen Member- Clerk of CPC

Cathy Cascio- Selectmen's Representative-Member of CPC

Ronald Riethle- Finance Committee Representative-Member of CPC

Clayton Sydla- Citizen Representative-Member of CPC

Citizen Representative-Member of CPC- VACANT

Department	Item	Contact	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
DPW	Replace Dumptruck H-7	Gilbert St. George-Sorel	\$ 115,000.00										
DPW	Replace Truck / Sander H-3	Gilbert St. George-Sorel			\$ 150,000.00								
DPW	Replace Sweeper	Gilbert St. George-Sorel		\$ 150,000.00									
DPW	Replace Crew Cab w/4wd & Plow H-9	Gilbert St. George-Sorel		\$ 47,500.00									
DPW	Replace Ford Tractor w/ boom mower	Gilbert St. George-Sorel			\$ 110,000.00								
DPW	Purchase new truck w/basin vacuum	Gilbert St. George-Sorel				\$ 275,000.00							
DPW	Replace 2000 Dumptruck H-6	Gilbert St. George-Sorel		\$ 85,000.00									
DPW	Replace Pickup D-1	Gilbert St. George-Sorel			\$ 35,000.00								
DPW	Replace Pickup D-2	Gilbert St. George-Sorel				\$ 45,000.00							
DPW	WWTP Design Upgrade	Gilbert St. George-Sorel				\$ 1,700,000.00							
DPW	WWTP Construction	Gilbert St. George-Sorel					\$ 10,000,000.00						
DPW	Palmer Rd/ Beaver Lake Sewer Ext	Gilbert St. George-Sorel		\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
DPW	Laurel Drive Sanitary Sewer Replace	Gilbert St. George-Sorel				\$ 142,500.00							
DPW	Gould Road Water Main Replacement	Gilbert St. George-Sorel			\$ 750,000.00								
DPW	Richfield Drive Water Main Replacement	Gilbert St. George-Sorel		\$ 225,500.00									
DPW	Upper North Street Water Main Install	Gilbert St. George-Sorel				\$ 475,000.00							
DPW	Road Resurfacing Program	Gilbert St. George-Sorel		\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
DPW	Sidewalk Repair Program	Gilbert St. George-Sorel	\$ 25,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 55,000.00	\$ 55,000.00	
DPW	Reconstruct Mt View Drive drains	Gilbert St. George-Sorel	\$ 400,000.00										
DPW	Phase 11 Stormwater Management	Gilbert St. George-Sorel		\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00						
DPW	Inflow & Infiltration Study/Mitigation	Gilbert St. George-Sorel	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00							
DPW	Construct New Salt/Sand Storage	Gilbert St. George-Sorel		\$ 350,000.00									
DPW	Stormwater Pump Station Upgrade	Gilbert St. George-Sorel	\$ 75,000.00										
DPW	Stormwater Pump Station Construction	Gilbert St. George-Sorel		\$600,000.00									
DPW	GIS System	Gilbert St. George-Sorel		\$250,000.00									
WPS	Air Conditioning WHS & WMS	Mary E. Beach		\$ 350,000.00									
WPS	HS-MS Connector	Mary E. Beach					\$ 110,000.00						
WPS	SMK Elementary School Addition	Mary E. Beach				\$ 300,000.00							
WPS	Campus Wide Paving	Mary E. Beach					\$ 110,000.00						
WPS	100 Inch Mower	Mary E. Beach	\$40,000.00										
WPS	WHS Telecommunications	Mary E. Beach	\$ 60,000.00										
WFD	Fire Alarm Master Box Receiver	Thomas Coulombe	\$60,000.00										
WFD	Administrative Vehicle 1	Thomas Coulombe		\$ 40,000.00									
WFD	Administrative Vehicle 1	Thomas Coulombe						\$ 44,000.00					
WFD	Engine 1 Replacement	Thomas Coulombe				\$ 450,000.00							
WFD	Class A Pumper Brush Vehicle	Thomas Coulombe		\$ 197,000.00									
WFD	Firefighter Protective Clothing	Thomas Coulombe				\$122,500.00							
WFD	SCBA Air Bottle Replacement	Thomas Coulombe										\$ 40,500.00	
WFD	SCBA Replacement	Thomas Coulombe										\$ 112,500.00	
WFD	Radio Upgrade	Thomas Coulombe				\$ 65,000.00							
WFD	Engine 3 Repairs	Thomas Coulombe			\$ 150,000.00								
WFD	Ambulance 1 Replacement	Thomas Coulombe			\$ 198,000.00								
WFD	Defib Upgrade	Thomas Coulombe	\$22,000.00										
WFD	Building Repairs	Thomas Coulombe		\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
WFD	New Fire EMS Building	Thomas Coulombe		\$7,000,000.00									
COA	Paving Parking Lot New Senior Center	Beth Kaltner		\$51,000.00									
Totals			\$ 1,095,000.00	\$ 11,626,000.00	\$ 3,358,000.00	\$ 5,658,000.00	\$ 12,015,000.00	\$ 1,670,000.00	\$ 1,697,000.00	\$ 1,625,000.00	\$ 1,635,000.00	\$ 1,788,000.00	\$ 1,345,000.00