TOWN OF WARE

Town Manager

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Town Manager Updates

May 29, 2018

Town Manager Report
Upcoming dates:
June 6 – Optimus Senior Living Planning Board Public hearing
June 13 – Project Redemption Art Opening – Teresa's
June 16 – Town Wide Tag Sale
June 30 – Fireworks

Memorial Day. Thank you to the Parks Department and the DPW and the Flag Committee for preparing Main Street and Veterans Park for the Parade and Ceremony.

Water Treatment Plant. The Treatment plant is nearly 100% designed. The Town will need an Owners Project Manager to oversee bidding and construction. The town will work with Tighe and Bond on design review, bidding and construction review.

East Street. The paving project should begin in two weeks.

Water System Flushing. Night Flushing of the water mains is nearing completion. Flushing along side streets will occur during the day. Night time flushing allowed for settling of sediment before morning uses. The Town received fewer complaints about discoloration.

Maple Street Car and Truck storage. Please see attached memo. The owners will be discussing the properties with the Assessors next week. The Building Inspector is reviewing use definitions to determine the proper zoning process to be followed for the proposed use of the land.

Optimus Senior Living. The special permit application and plans are available for review in the Planning Department and the Town Clerk's office. The Planning Board Public Hearing begins on June 6 at 7 p.m. The town's departments met with the Planning Department to list points for the Planning Board to address.

Grants. The Town is pursuing grants for an architectural study of the Town Hall, for Mental Health training for public safety and schools in the region, and for the operations of the Quaboag Connector. The Senior Center received a grant for a new vehicle. The

PVTA will donate 1-2 vehicles to the town for operations and the Quaboag Connector.

Regional School Study follow-up. Mr. Paquette is contacting area schools regarding interest in participation in a regional study. He will then present a proposal for the study process to Dr. DiLeo and the Town Manager.

Ongoing Issues Update

Main Street	To use State funding, Main Street will require Bike lanes. ***Main Street project is at 75% design. Decision on lighting will be needed.*** Right of Way easements need approval from Town meeting and Selectmen prior to January 2019. Scheduled for bidding August, 2019. **May 29 presentation of 75% plans.**
Chart of Full-time and Part-time positions. Explain advantages and disadvantages	
Social Media Policy	Prepared. Reviewed by Labor attorney. Ready for adoption. **6/5 agenda along with Video surveillance policy**
Multifamily Inspections	Inspectors meeting held. Determined that town will be divided into 5 sectors for 5-year inspections. Based on comments from other towns, will be challenged to complete fully. Establishing coordination system utilizing new software system. Online on March 15.
Purchase of 116 Pleasant Street	Appraisal complete. Discussions with homeowner. ***Second appraisal conducted. Need to discuss sale in executive session (5/8 and 5/29).***
GPS	6 units installed. Negotiations with unions initiated on appropriate vehicles. Working with Verizon on next order of units. **Verizon has deal for $1 per unit available through April (15 additional units acquired).** Budget to include cost of annual fees ($5,700)
Condemned buildings	Town Meeting Article for 73 West Main Street. Community Development Authority proposing use of CDBG funds to assist with removal. Building Inspector to work with owner on sale.
Beaver Brook Bridge	Waiting to hear from Mass DOT

Town Manager planned days out of office:
Monday, June 4
Thursday, June 7 – Small Town Administrators meeting, Westminster
Thursday, June 14 through Monday, June 18
June 26-27. Training at Eagle Hill, social norms, Drug Free Communities
July 5-6