

Board of Selectmen: *John E. Carroll, Michael P. Fountain, Keith J. Kruckas, Tracy R. Opalinski, Alan G. Whitney*
Town Manager: *Stuart Beckley*
sbeckley@townofware.com



TOWN OF WARE

Board of Selectmen
Town Hall, 126 Main Street
Ware, Massachusetts 01082
Tel. 413-967-9648 ext. 100

January 10, 2019

Town Clerk Nancy J. Talbot
126 Main Street
Ware, MA 01082

Dear Ms. Talbot:

The Board of Selectmen voted unanimously – 3 Yes, 0 No, 2 Absent (Selectman Carroll, Selectman Fountain) on December 18, 2018 at an open public meeting to approve the following designations for Records Access Officers, effective immediately:

“Super” (overseeing) RAO – Town Clerk
RAO DPW – DPW Director or designee
RAO Police Department – Police Chief or designee
RAO Fire Department – Fire Chief or designee
RAO Planning and Community Department – Director of PCD or designee
RAO Town Hall/Finance/Miscellaneous – Town Manager or designee
RAO Health Department – Director of Health Department or designee
RAO School Department – Superintendent or designee

If you have any questions, please feel free to contact me.

Sincerely,

Mary L. Midura
Executive Assistant to Town Manager

