

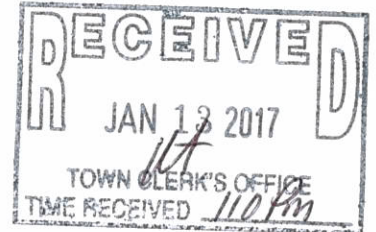


TOWN OF WARE
Office of the Town Manager

126 Main Street
Ware, MA 01082
413-967-9648 x100

January 13, 2017

To : Nancy Talbot, Town Clerk
From : Stuart Beckley, Town Manager *SB*
CC : Department heads
Subject: Records Access Officers



At the January 10, 2017 meeting of the Ware Board of Selectmen, the Selectmen made the following appointments related to the implementation of the Massachusetts Public Records Law:

Records Access Officers (RAO)

“Super” (overseeing) RAO – Town Clerk Nancy Talbot
RAO DPW – Mr. Kilhart or designee
RAO Police Department – Chief Kovitch or designee
RAO Fire Department – Chief Coulombe or designee
RAO Planning and Community Development – Director of PCD or designee
RAO Town Hall/Finance/Miscellaneous – Town Manager
RAO Health Department – Judi Metcalf or designee
RAO School Department – Superintendent or her designee