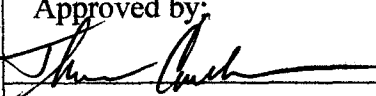




WARE FIRE DEPARTMENT

Standard Operating Guideline

Effective Date: January 1, 2008	SOG Category & Identification Number: Administrative AMD-002	Revision:
SOG Title: Notification of the Chief		
Approved by: 	Re-evaluation Date: January 1, 2009	Number of Pages: 2

Purpose: As the ultimate authority and accountable person for the department notification of the Chief of Department is essential. The purpose of this guideline is to assure proper notification of the Chief of the Department when circumstances beyond the routine operations of the department occur. Notification of the Chief of the Department may also be essential, as some instances may require a decision of a command officer.

Scope: This guideline shall apply when circumstances beyond the routine operations of the department occur.

Enforcement: All Officers/ Acting Shift Commanders of the Ware Fire Department shall be accountable for understanding and applying the intent of this SOG.

Definitions: Notification shall be to the Chief of Department (or designee) and notification shall be defined by the following methods.

- Cell Phone
- Pager
- Regular Telephone Lines

Application: If the Chief of Department (or designee) is not on scene he shall be notified as soon as practical of the following conditions:

- Any working structure fire.
- Any structure fire where a hydrant line has been utilized or people have been displaced by fire.
- Any fire with a dollar loss greater than \$1000.00 or a potential negative impact on the Town of Ware.
- Any major incident involving the long-term commitment of department resources.
- Any task force activation.

- Any situation that involves the recall of three or more members other than a three blow for station coverage.
- Any wild land fire that requires three or more pieces of apparatus to respond.
- Any wild land fire that requires more than an All Call to be recalled.
- Any incident involving a fire related death or injury.
- Any incident involving the death or injury of a firefighter.
- Any incident involving an accident with a department vehicle.
- Any JAWS call.
- Any mutual aid JAWS call.
- Any mutual aid call of fire apparatus.
- Any Hazardous Material response greater than the capabilities of the on duty shift.
- Any situation involving the death or serious injury of a town employee.