

APPLICANT PICKS UP NEW CONSTRUCTION PACKAGE AT BUILDING DEPARTMENT

SUGGEST THAT APPLICANT CHECK WITH WARE CONSERVATION COMMISSION ASAP TO SET UP SITE VISIT TO DETERMINE IF YOU NEED TO FILE WITH COMMISSION

INSPECTIONS

FIRST REQUIRED INSPECTION
EXCAVATING AND FOOTING FORMS

SECOND REQUIRED INSPECTION
DAMP-PROOFING / FOOTING DRAINS

IMPORTANT ↓

A CERTIFIED "AS BUILT" PLAN IS REQUIRED FOR ALL FOUNDATIONS. PLAN MUST BE SUBMITTED BEFORE CONSTRUCTION OF BUILDING CAN CONTINUE

IMPORTANT ↑

ROUGH ELECTRICAL
ROUGH PLUMBING
GAS INSPECTION

FRAMING AND FIRESTOP
INSPECTION

INSULATION INSPECTION

FINAL INSPECTIONS

BEFORE YOU CALL FOR CO, MAKE SURE

1. ALL OTHER DEPARTMENTS HAVE SIGNED OFF ON INSPECTION CARD
2. NUMBER IS ON HOUSE
3. ALL HANDRAILS ARE IN PLACE

CERTIFICATE OF OCCUPANCY ISSUED

SUBMISSION REQUIREMENTS

BLUE SHEET – SIGNED BY ALL DEPARTMENTS

2 SETS OF PLANS SHOWING ALL DETAILS OF BUILDING. USE THE YELLOW SHEET AS A GUIDE ONLY – ALL ITEMS MUST APPEAR ON PLANS

MASS CHECK ENERGY AUDIT

COMPLETED BUILDING PERMIT APPLICATION

MUST HAVE MAP, LOT, ZONE, SF OF PROPERTY AND SIGN OFF FROM TAX DEPT.

COMPLETED WORKER'S COMPENSATION INSURANCE AFFIDAVIT WITH LIST OF ALL SUBCONTRACTORS TO BE USED

A MAP OF PARCEL, DRAWN TO SCALE, SHOWING LOCATION OF PROPOSED STRUCTURES AND THEIR SET BACKS.

ONE COPY OF DRIVEWAY PERMIT FROM DPW ALONG WITH PLANS OR DESIGNS FOR STORM WATER CONTROL

COPY OF ORDER OF CONDITIONS OR DETERMINATION OF APPLICABILITY BY CONCOM IF APPLICABLE

COPY OF SPECIAL PERMIT OR VARIANCE IF APPLICABLE

ANY WORK STARTED PRIOR TO ISSUANCE OF BUILDING PERMIT WILL RESULT IN DOUBLE THE REQUIRED PERMIT FEE

BUILDING
INSPECTOR

Arthur J. Lawler

413-967-9648 x114

BUILDING DEPARTMENT
REQUIRES 24 HOURS NOTICE
FOR ALL INSPECTIONS